

Request for Applications (RFA)

RFA Title: "Promoting Women's Empowerment, Strengthening Gender Integration and Good Governance "

RFA No.: NIA-SUB-2016-004

Date of RFA Issued:	Wednesday, November 16, 2016
Deadline for Applications:	Friday, December 16, 2016
RFA Clarifications Questions Due:	Wednesday, November 30, 2016
Maximum Sub-Award Value:	JMD \$44,800,000
Attachments:	A – Sub-Award Scope of Work B – Application/Work plan Format C – Budget Format D – Certifications E – RFA Flyer

NIA is requesting appropriately qualified women's organizations to submit applications for a sub-award under its combatting corruption and strengthening programme 2016-2019, in accordance with USAID Contract No. AID-532-A-16-00001 and in accordance with the Scope of Work outlined in Attachment A. To be considered, the sub-award application must respond to the application submission requirements identified below and the goals and activities, as well as the specifications identified in Attachment A.

In advancing this programme, NIA is partnering with a range of diverse organizations, and entities – youth, students, professionals, community, citizen's associations, and women's organizations. A central objective of these partnerships is to strengthen the organizational, technical and resource capabilities of partners to extend the base of public demand for greater integrity and for the elimination of corruption.

A critical element in achieving this objective is the empowerment of women, working within a human rights, and gender equality framework to advance a culture of integrity.

A. NIA Description

National Integrity Action (NIA) is a charitable organization established in March 2011 with the objective of combatting corruption in Jamaica on a non-partisan basis. In 2015 NIA achieved the goal of becoming the Jamaica Chapter of Transparency International.

While maintaining its presence as an effective civil society actor, NIA is now engaged in the process of building the core of a social movement for integrity. This process involves accepting members and partnering with diverse organizations to strengthen good governance in Jamaica. This effort requires the support of all sectors of the Jamaican society to include the young, the business sector, our public sector workers and very importantly the nation's women. Studies suggests that women

are less likely to engage in corrupt practices but are more disadvantaged in corrupt systems as corruption has been found to have a disproportionate negative effect on women. As such greater emphasis must be placed on the role of women in not only combatting corruption but the concurrent actions of building and strengthening integrity.

B. Application Formats

NIA requires sub-awardee applicants to use the formats provided for the Application, Budget and Work plan. These documents are required for a complete sub-award application. Each Application must address the sub-award Scope of Work (described in Attachment A).

C. Submission of Applications & Deadline

Applications, including budgets and work plans, must be submitted in Microsoft Word and Excel format to email address: applications@niajamaica.org by Friday, December 16, at 4 pm. in the NIA office, 2 Holborn Road, Kingston 10, Jamaica. Applications may also be delivered in a sealed envelope clearly marked, RFA –NIA-SUB-2016-004 to the NIA office located at 2 Holborn Road, Kingston 10. At the time of submission, the applicant's representative must certify in a signed and stamped cover letter on the organizations' letterhead that the application is current, complete and accurate.

D. Schedule

Request for Applications (RFA) Distribution	Wednesday, November 16, 2016
RFA Clarifications Due	Wednesday, November 30, 2016
Application Deadline	Friday, December 16, 2016 @ 4:00 p.m.
Application Assessment	Tuesday, January 3, 2017
Sub Awards Signing	Approximately, Wednesday, January 18, 2017

E. Number and Type of Sub Award

NIA expects to issue one Sub-award for the attached scope of work. The Sub-Award Agreement will contain standard terms and conditions that are obligations that the sub-awardee must follow. The sub-award will be administered by the sub-awardee.

F. Clarifications

Any clarifications / questions concerning this RFA should be submitted in writing to NIA, via email at applications@niajamaica.org by November 30, 2016.

If it is determined that applicant's need additional information based on clarifications requested, NIA will have a question and answer session. This session will orient applicants on the sub-award process and provide management and reporting requirements of sub-award. Therefore, clarifications / questions should be submitted no later than November 30, 2016. Costs associated with attending the question and answer session or any cost associated with preparing the application will not be reimbursed by NIA.

G. Evaluation Criteria

Applications will be evaluated against the following evaluation criteria:

- Strategic Fit with NIA & Initiative Rationale – 30 Points
- Quality of Technical Approach of Proposal – 30 Points
- Past Performance/Organizational Capacity of the Applicant – 20 Points
- Gender Consideration & Sustainability – 10 Points
- Budget Realism/Cost Effectiveness/Cost Share – 10 Points

H. Other Specifications

1. Eligibility

Eligible sub-awardee recipients must be registered to operate in Jamaica and may include:

- Civil Society Organizations (CSOs);
- Community based organizations (CBOs);
- Advocacy networks or associations;
- Foundations and educational institutions
- Faith Based organizations (subject to ineligibility criteria listed below)

Applicants must attach a copy of their current registration to the application.

The following entities are **not** eligible for NIA sub-award funding:

- Political parties and their subsidiaries or affiliates;
- Organizations that appear on the SAM List and Non-Procurement Programs or the UN Consolidated Sanctions List;
- Organizations that promote or engage in illegal activities or anti-democratic activities;
- Faith-based organizations whose objectives are for discriminatory and/or religious purposes, and whose main objective of the sub-award is of a religious nature
- Entities affiliated with NIA, its board members, directors or employees;

2. Locations for Sub-Award Project Activities

Sub-Award project activities must take place in the area identified in Attachment A.

3. Language

Sub-award Agreements will be in English and shall prevail for interpretive purposes. Sub-award Applications and narrative reports must be submitted in English.

4. Maximum Sub-Award Value

All sub-award budgets should be expressed in Jamaican Dollars (JMD). Each sub-award budget may not exceed JMD \$44,800,000. Sub-award applicants must submit budgets within this limit. No costs outside Jamaica may be included in sub-awardee budgets. Additionally, neither international travel should be included.

5. Terms of Payment

Payments will be reimbursed based on established financial reporting period between Sub-Awardee and NIA.

6. Cost Share

A cost share contribution of not less than Ten (10%) of the sub-award value from the applicant is required. Cost share contributions may be made in the form of cash contributions for the purchase of sub-award required resources, or through in-kind contributions of existing resources used to benefit the sub-award activity. Cost share will be evaluated by a Project Review and Evaluation Committee (PREC) as a sub-element of the budget review as stated in section G.

7. Sub-award Cancellation

Any sub-award Agreement may be terminated at the discretion of NIA based on violations of any material terms in the Sub-Award Agreement by the sub-awardee or as a result of the reduction of funding from USAID. Further, NIA retains the right to terminate any sub-award activity unilaterally in extraordinary circumstances.

8. Certifications

If awarded a sub-award the applicant will be required to sign the mandatory certifications contained in Attachment D as a precondition for receiving a sub-award. For the purpose of this sub-award all mandatory standard and required as applicable provisions from the NIA and USAID Cooperative Agreement AID-532-A-16-0000 are incorporated and shall apply.

9. Environmental Compliance

NIA will ensure environmental soundness and compliance in design and implementation of the proposed sub-award activity when required by the 22 CFR 216 determination.

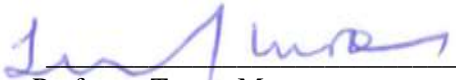
I. Prohibition Against Terrorist Financing

The Sub-awardee must not engage in transactions with, or provide resources or support to, individuals and organizations associated with terrorism. In addition, the Sub-awardee must verify that no support or resources are provided to individuals or entities that appear on the Specially Designated Nationals and Blocked Persons List maintained by the U.S. Treasury (online at: <http://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx>) or the United Nations Security designation list (online at: http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml).

J. Disability Policy

The Sub-awardee must not discriminate against people with disabilities in the implementation of NIA funded programmes and should demonstrate a comprehensive and consistent approach for including men, women, and children with disabilities.

Kindest Regards,



Professor Trevor Munroe
Executive Director
National Integrity Action