

SECTION 4: PROJECT IMPLEMENTATION PLAN

Indicate all major activities and implementation milestones, including targeted start and end dates for each activity from the start to the end of project situation.

Output 1 Description Target Beneficiaries (Description) Targets: (Disaggregated by gender) Indicators: Means of Verification: Assumptions:	Activity 1:															
	Activity Description:															
	Start Date:							End Date:								
	Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.								
								2.								
	Main Tasks			2016		2017				2018				2019		Who will undertake task
		Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2			
	Task 1															
	Task 2															
	Task 3															
	Task 4															
	Activity 2:															
	Activity Description:															
	Start Date:							End Date:								
	Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.								
							2.									
Main Tasks			2016		2017				2018				2019		Who will undertake task	
	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2				
Task 1																
Task 2																
Task 3																
Task 4																
Activity 3:																
Activity Description:																
Start Date:							End Date:									
Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.									
							2.									
Main Tasks			2016		2017				2018				2019		Who will undertake task	
	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2				
Task 1																
Task 2																
Task 3																
Task 4																

Output 2 Description	Activity 1:																			
	Activity Description:																			
	Start Date:							End Date:												
	Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.												
								2.												
	Main Tasks							2016		2017				2018				2019		Who will undertake task
								Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	
	Task 1																			
	Task 2																			
	Task 3																			
	Task 4																			
	Target Beneficiaries (Description)	Activity 2:																		
		Activity Description:																		
		Start Date:							End Date:											
		Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.											
							2.													
Main Tasks							2016		2017				2018				2019		Who will undertake task	
							Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2		
Task 1																				
Task 2																				
Task 3																				
Task 4																				
Targets: (Disaggregated by gender)		Activity 3:																		
		Activity Description:																		
		Start Date:							End Date:											
		Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.											
								2.												
	Main Tasks							2016		2017				2018				2019		Who will undertake task
								Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	
	Task 1																			
	Task 2																			
	Task 3																			
	Task 4																			
	Indicators:	Activity 3:																		
		Activity Description:																		
		Start Date:							End Date:											
		Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.											
							2.													
Main Tasks							2016		2017				2018				2019		Who will undertake task	
							Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2		
Task 1																				
Task 2																				
Task 3																				
Task 4																				
Means of Verification:		Activity 3:																		
		Activity Description:																		
		Start Date:							End Date:											
		Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.											
								2.												
	Main Tasks							2016		2017				2018				2019		Who will undertake task
								Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	
	Task 1																			
	Task 2																			
	Task 3																			
	Task 4																			
	Assumptions:	Activity 3:																		
		Activity Description:																		
		Start Date:							End Date:											
		Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.											
							2.													
Main Tasks							2016		2017				2018				2019		Who will undertake task	
							Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2		
Task 1																				
Task 2																				
Task 3																				
Task 4																				

Output 3 Description	Activity 1:														
	Activity Description:														
	Start Date:							End Date:							
	Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.							
								2.							
	Main Tasks		2016		2017				2018				2019		Who will undertake task
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	
	Task 1														
	Task 2														
	Task 3														
	Task 4														
	Activity 2:														
	Activity Description:														
	Start Date:							End Date:							
	Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.							
							2.								
Main Tasks		2016		2017				2018				2019		Who will undertake task	
		Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2		
Task 1															
Task 2															
Task 3															
Task 4															
Activity 3:															
Activity Description:															
Start Date:							End Date:								
Responsible Person (Activity Supervisor): Name and Title							Milestone(s): 1.								
							2.								
Main Tasks		2016		2017				2018				2019		Who will undertake task	
		Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2		
Task 1															
Task 2															
Task 3															
Task 4															

SECTION 5: BUDGET

The budget must be completed in Jamaican dollar and must reflect grantee cost-share in addition to USAID contribution. Budget and budget notes template and guidance are provided in a separate Excel file and may be copied and pasted into the application. The completed Excel worksheets should be submitted with the proposal.

Budget Notes